



Amphibian Ark

This is a reference document, NOT an application

You can find the Application Forms at www.AmphibianArk.org

WORKSHOP GRANT APPLICATION QUESTIONS

This application is for partial funding to assist in the: 1) **attendance** or 2) **planning** of an *ex situ* amphibian conservation-related workshop, especially those which focus on amphibian husbandry, planning, and reintroduction. Applicants must have already secured partial funding and be actively involved in an amphibian conservation project.

Workshop **Attendance** applicants can apply for a maximum of US\$750.

Workshop **Planning** applicants can apply for a maximum of US\$2,500.

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- Name(s)
 - Email(s)
 - What organization(s) do you work for?
 - What species do you work with? Please use the scientific name(s).
 - Please summarize your (project lead and/or team's) experience with amphibian husbandry.
 - Summarize the amphibian conservation project(s) you currently work with and your expertise, if applicable. Please include progress to date and future plans for the project.
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Workshop Description

- Are you applying to fund workshop attendance or planning?
- Name of Workshop? If attending or proposing a specific symposium at a larger workshop/conference, please list that as well.
- Location of Workshop (scheduled or proposed)
- Dates of Workshop (scheduled or proposed)
- How will the knowledge gained during this workshop benefit your *ex situ* project and/or the participants?
- Number of expected participants?
- We require 1 letter of institutional support. This letter must verify that the institution: a) is aware that the applicant is proposing/attending this workshop,



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and b) recognizes the merits of proposing/attending this workshop. Please also note additional financial support, if applicable.

Workshop Planning Grants only:

- Describe the scope, format, and goals of the workshop.
- What does your proposed workshop hope to achieve, and what are the proposed outcomes or products?

Funding

- Total funding amount requested from Amphibian Ark (maximum US\$750 for workshop attendance and US\$2,500 for workshop planning):
- Please list your other sources of funding, indicating whether each application is still in progress or funding has been acquired.
- **Submit a budget**, with distinction between funds requested from Amphibian Ark and other sources. All costs should be in US dollars.

Grant Recipient Requirements

- If you receive an AArk Workshop Grant, the following will be required:
- Bank account details for the institution (not an individual) must be provided within two weeks of being notified of grant approval.
- Signed Memorandum of Agreement (MOU) between the director of the recipient institution and AArk within two weeks of being notified of grant approval.
- 3-4 photos of the workshop for AArk communications materials.
- A brief summary report no more than 1 month after the workshop.